

Data retention and privacy policy for agile42 ETF tools and Organizational Scan

Background and data processing

The online ETF software is based on the Enterprise Transition Framework™, copyright of agile42 International GmbH. The online tool is developed and run by Agilo Software GmbH, a fully-owned company part of the agile42 group, based in Berlin, Germany. The ETF data gathered will be processed according to the European Union General Data Protection Regulation (GDPR) and technical best practices. You can read at <https://etf.agile42.com/privacy> the full data protection policy including the list and policies of our suppliers.

Your data in the ETF and Organization Scan

We take data privacy and security very seriously. All contributions gathered through agile42 Organizational Scan (OrgScan) as part of the ETF are anonymized and cannot be tracked back to employees, and generated reports only display aggregated data.

Access to a customer's data is only granted to:

- agile42 coaches that operate on the customer's Agile Transition project
- agile42 company representatives in order to generate aggregated reports
- Agilo Software technical staff for support and platform development

At any point in time a user of the ETF online tool can request to review the data collected or to delete her personal data by writing to privacy@agile42.com.

Any ETF customer runs a separate instance of the tool that doesn't share data with other instances. At any point in time the customer can request to review the data collected or to delete the instance. At the end of the contractual obligation between agile42 and the customer the data will be placed offline and anonymized.

Notifications of data security breaches and other important events

In the event that the system would suffer a data breach or other kind of incident in which data is copied, transmitted, viewed, stolen or used by an individual unauthorized to do so, the issue will be communicated immediately to customer representatives using email, telephone or other means. An assessment will be posted on the front page of the site <https://etf.agile42.com> for no less that a week.